

Graduate Public Service Internships

Available Fall Semester 2017

The Institute for Public Service at the University of Tennessee is now accepting resumes and letters of interest from graduate students for public service internships for the fall semester. The two internships available this fall are located in Knoxville, TN.

Two one-semester internships have recently become available and openings will be filled as quickly as possible.

Internships are filled through a competitive process, and students must submit both a resume and a letter of interest through the faculty at a college or university campus in Tennessee. The resume should include the academic degrees held, overall GPA and anticipated graduation schedules of the student. The letter of interest should describe the student's professional interest, including any interest in a local government career. Internship specifics include the following:

1. Host agencies and communities work with IPS consultants to develop projects of interest to the local government and of benefit to the students.
2. Students apply through their school. We accept graduate students from across the state and from a wide variety of fields and interests, and receive resumes and letters of interest for specific internships from members of the faculty for that semester. Interested students should have completed at least 6 graduate credit hours prior to the internship and participate no later than the semester following graduation.
3. Students compete through a structured panel interview to be held in Knoxville. Internships are filled on a competitive basis and students that have applied but not previously been placed are welcome to reapply.
4. Internships start and end with the academic semester and generally last about 10-12 weeks. Interns typically work about 20 hours per week, but hours may increase depending on the needs of the academic internship, the student, the city or county, and funds available. No exception is allowed to the 20 hour limit for students taking classes during the internship semester.
5. Compensation for graduate students is \$12 per hour, and the only extra benefits are the challenges and opportunities of working with local governments and agencies.
6. Interns will be asked to complete a series of required learning objectives related to the accomplishments during the internship. IPS does emphasize professional development and, when available, interns will attend city, county and professional association meetings for conference exposure. Interns are also expected to attend an orientation in Knoxville.
7. Consultants serve as mentors and supervisors, and provide technical advice, coordinate training opportunities and travel, and approve compensation and reimbursement.
8. Students are limited to a single Public Service Internship with IPS.

For further information and a listing of university contacts:

Visit the IPS website at <http://www.ips.tennessee.edu/public-service-internships> or contact Steve Thompson at steve.thompson@tennessee.edu for the program brochure and other information.